Dinate Engineering Ltd.

Terms & Conditions

Welcome to our website. If you continue to browse and use this website you are agreeing to comply with and be bound by the following terms and conditions of use, which together with our privacy policy govern relationship with you in relation to this website.

Terms and Conditions

Introduction

Welcome to our website. If you continue to browse and use this website, you are agreeing to comply with and be bound by the following terms and conditions of use, which, together with our privacy policy, govern our relationship with you in relation to this website.

The term "our company" or "us" or "we" refers to the owner of the website. The term "you" refers to the user or viewer of our website.

Use of the Website

- 1. The content of the pages of this website is for your general information and use only. It is subject to change without notice.
- 2. This website uses cookies to monitor browsing preferences. If you do allow cookies to be used, personal information may be stored by us for use by third parties.
- 3. Neither we nor any third parties provide any warranty or guarantee as to the accuracy, timeliness, performance, completeness, or suitability of the information and materials found or offered on this website for any particular purpose. You acknowledge that such information and materials may contain inaccuracies or errors and we expressly exclude liability for any such inaccuracies or errors to the fullest extent permitted by law.
- 4. Your use of any information or materials on this website is entirely at your own risk, for which we shall not be liable. It shall be your own responsibility to ensure that any products, services, or information available through this website meet your specific requirements.
- 5. This website contains material which is owned by or licensed to us. This material includes, but is not limited to, the design, layout, look, appearance, and graphics. Reproduction is prohibited other than in accordance with the copyright notice, which forms part of these terms and conditions.
- 6. All trademarks reproduced in this website which are not the property of, or licensed to, the operator are acknowledged on the website.
- 7. Unauthorized use of this website may give rise to a claim for damages and/or be a criminal offense.
- 8. From time to time, this website may also include links to other websites. These links are provided for your convenience to provide further information. They do not signify that we endorse the website(s). We have no responsibility for the content of the linked website(s).
- 9. You may not create a link to this website from another website or document without our prior written consent.
- 10. Your use of this website and any dispute arising out of such use of the website is subject to the laws of England.

Privacy Notice

Introduction

This privacy policy applies between you, the User of this Website, and our company, the owner, and provider of this Website. We take the privacy of your information very seriously. This privacy policy applies to our use of any and all Data collected by us or provided by you in relation to your use of the Website.

Definitions and Interpretation

- 1. **Data**: Collectively all information that you submit to us via the Website. This definition incorporates, where applicable, the definitions provided in the Data Protection Laws.
- 2. **Cookies**: A small text file placed on your computer by this Website when you visit certain parts of the Website and/or when you use certain features of the Website. Details of the cookies used by this Website are set out in the clause below (Cookies).
- 3. **Data Protection Laws**: Any applicable law relating to the processing of personal Data, including but not limited to the GDPR.
- 4. **GDPR**: The General Data Protection Regulation (EU) 2016/679.
- 5. **Our Company, we, or us** Dinate Engineering Ltd., a company incorporated in England with registered number 10589020, whose registered office is at 1 Hawley Close, Hampton, TW12 3XX, England.
- 6. **User or you**: Any third party that accesses the Website and is not either (i) employed by our company and acting in the course of their employment or (ii) engaged as a consultant or otherwise providing services to our company and accessing the Website in connection with the provision of such services.
- 7. **Website**: The website that you are currently using, <u>www.dinateengineering.co.uk</u>, and any sub-domains of this site unless expressly excluded by their own terms and conditions.

Scope of this Privacy Policy

- 1. This privacy policy applies only to the actions of our company and Users with respect to this Website. It does not extend to any websites that can be accessed from this Website, including but not limited to, any links we may provide to social media websites.
- 2. For purposes of the applicable Data Protection Laws, our company is the "data controller". This means that our company determines the purposes for which, and the manner in which, your Data is processed.

Data Collected

We may collect the following Data, which includes personal Data, from you:

- 1. Name
- 2. Contact Information such as email addresses and telephone numbers
- 3. Demographic information such as postcode, preferences, and interests
- 4. IP address (automatically collected)
- 5. Web browser type and version (automatically collected)
- 6. A list of URLs starting with a referring site, your activity on this Website, and the site you exit to (automatically collected)

How We Collect Data

We collect Data in the following ways:

- 1. Data is given to us by you
- 2. Data is received from other sources
- 3. Data is collected automatically

Our Use of Data

Any or all of the above Data may be required by us from time to time in order to provide you with the best possible service and experience when using our Website. Specifically, Data may be used by us for the following reasons:

- 1. Internal record keeping
- 2. Improvement of our products/services
- 3. Transmission by email of marketing materials that may be of interest to you
- 4. Contact for market research purposes which may be done using email, telephone, fax, or mail. Such information may be used to customise or update the Website.

Who We Share Data With

We may share your Data with the following groups of people for the following reasons:

- 1. Our employees, agents, and/or professional advisors generally to improve and optimise our website (for example, by generating analytics about how our customers browse and interact with the Site, and to assess the success of our marketing and advertising campaigns)
- 2. Third-party service providers who provide services to us which require the processing of personal data to help third-party cloud-based accounting software service provider in receipt of your data to raise necessary accounting documents, such as invoice, statement, etc.
- 3. Relevant authorities to comply with applicable laws and regulations, to respond to a subpoena, search warrant, or another lawful request for information we receive, or to otherwise protect our rights

Keeping Data Secure

We will use technical and organisational measures to safeguard your Data, for example:

- 1. Access to your account is controlled by a password and a user name that is unique to you
- 2. We store your Data on secure servers

Technical and organisational measures include measures to deal with any suspected data breach. If you suspect any misuse or loss or unauthorised access to your Data, please let us know immediately by contacting us via this e-mail address: info@dinateengineering.co.uk.

Data Retention

Unless a longer retention period is required or permitted by law, we will only hold your Data on our systems for the period necessary to fulfil the purposes outlined in this privacy policy or until you request that the Data be deleted.

Even if we delete your Data, it may persist on backup or archival media for legal, tax or regulatory purposes.

Your Rights

You have the following rights in relation to your Data:

- 1. Right to access the right to request copies of the information we hold about you at any time, or that we modify, update or delete such information.
- 2. Right to correct the right to have your Data rectified if it is inaccurate or incomplete.
- 3. Right to erase the right to request that we delete or remove your Data from our systems.
- 4. Right to restrict our use of your Data the right to "block" us from using your Data or limit the way in which we can use it.
- 5. Right to data portability the right to request that we move, copy or transfer your Data.

6. Right to object - the right to object to our use of your Data including where we use it for our legitimate interests.

Changes to This Privacy Policy

Our company reserves the right to change this privacy policy as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the Website and you are deemed to have accepted the terms of the privacy policy on your first use of the Website following the alterations.

You may contact our company by email at info@dinateengineering.co.uk.